



# Building Permit Applicant Authorization

This form must be completed for all building permit applications where the applicant is the Owner's Agent

| A. Project Information   |             |                                 |             |
|--|-------------|---------------------------------|-------------|
| Property Address   |             |                                 | Unit number |
| Municipality<br>City of Vaughan  | Postal Code |                                 |             |
| B. Permit Owner  |             |                                 |             |
| Owner is <input type="checkbox"/> Registered Property Owner or <input type="checkbox"/> Lessee (Tenant) (Proof of Lease/Tenancy Required)  |             |                                 |             |
| Last name  | First name  | Corporation or partnership      |             |
| Street address   |             |                                 | Unit number |
| Municipality   | Postal code | Province                        | E-mail      |
| Telephone number   |             | Cell number                     |             |
| C. Party to be Authorized  |             |                                 |             |
| Last name  | First name  | Corporation or partnership      |             |
| Street address   |             |                                 | Unit number |
| Municipality   | Postal code | Province                        | E-mail      |
| Telephone number   |             | Cell number                     |             |
| D. Declaration of Permit Owner   |             |                                 |             |
| I _____, hereby<br>Name of Permit Owner (please print)   |             |                                 |             |
| authorize and appoint the party stated in Section C of this form as my agent for the purposes of the submitted building permit application. I understand that all communications and correspondence regarding this application shall be directed to the applicant. This person/company will be responsible for applying for the building permit, submitting all required drawings and documentation and receiving the building permit once it has been issued. |             |                                 |             |
| If the Building Standards Department is made aware of any false information on an application, the building permit may be revoked as per Building Code Act.  |             |                                 |             |
| _____ Date   |             | _____ Signature of Permit Owner |             |

**Note:**

1. The Building Code states that "owner includes, in respect of the property on which the construction or demolition will take place, the registered owner, a lessee and mortgagee in possession". Building Code, Division C, Sentence 1.3.1.2.(3)
2. The drawings are deemed the property of the permit owner.

Personal information contained in this form is collected under the authority of Subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to the Building Standards Department at 905-832-8510.